

Gymnastics Coach (community and satellite club development)

Loughborough Gymnastics Academy

Minimum 15 hours per week (hours negotiable)

Salary: Dependent on experience

Contact: Initial 1 year fixed term, with aim to make permanent

Closing date: August 16th 2019

Interview date: TBC

Loughborough Gymnastics Academy is an ambitious and expanding gymnastics club and currently provides gymnastics opportunities to people of all ages and abilities from crawling to 70+ years.

We have an exciting opportunity to join our successful team, expanding our offer into the community by working with schools and running satellite sessions around the local area. The role will also include coaching within our gymnastics for all (GFA) and pre-school sessions at our gymnastics centre, The Base. Hours will include daytime, evening and some weekend work. Some of the days/times are flexible and can be negotiated at interview stage. This role also has the potential to develop more hours and become full time.

We are seeking a highly motivated individual who can inspire and motivate young people to participate in range of gymnastics sessions on offer by the club. The applicant must also be able to work with a variety of key partners to establish new sessions. The successful applicant will hold a minimum current Level 2 British Gymnastics coaching qualification (we will consider an outstanding candidate with L1 qualification if working towards L2) and will be able to demonstrate the ability to form excellent relationships with young people, their parents and the wider LGA staff and members.

How to apply

Please email your CV and covering letter to info@loughboroughgymnasticsacademy.co.uk. Please ensure you include any previous experience, current qualifications and DBS check.

If you have any questions about the post please email Jack Ford on the email address above or call on 07817538466

Job Description

1. Main responsibilities of the role

- To establish and create opportunities to run satellite sessions across the local area
- To work with local schools to run sessions within the curriculum and after school
- To organise session timings and ensure they are appropriately staffed
- To lead GFA sessions whilst working with the support of assistant coaches
- To lead or assist with warm-ups of whole groups as directed by the lead coach
- To help ensure maximum use of time and space by all gymnasts
- To prepare or assess gymnasts working towards award schemes as directed by the head of GFA
- To become familiar with the individual needs of the gymnasts in each group
- To set up and pack away equipment for the session
- To support at club events and competitions when necessary
- Undertake any administrative or cleaning duties as directed by the programme leader or Head of coaching
- To attend/lead coaches meetings where appropriate to ensure the effective running of all sessions
- To administer first aid when appropriate
- To liaise with the club Head coach when any issues arise
- To help supervise the dispersal of gymnasts at the end of each session

2. Gymnasts/customers

- Maintain a positive image of Loughborough Gymnastics Academy at all times and provide a welcoming helpful and professional service
- To act in a responsible and appropriate manner at all times in line with our code of conduct, ethics and best practice
- To comply with policies and procedures at LGA ensuring standards are maintained and Equal Opportunities and Health and Safety are met at all times
- To ensure the safety of participants at all times and relevant regulations are met and maintained
- To communicate clearly with parents, gymnasts and LGA staff

Candidates will be shortlisted based on the information provided on their application form in regards to how the applicant meets the criteria in the person specification attached.

Person Specification

| Qualification | Essential | Desirable |
|--|-----------|-----------|
| British Gymnastics Level 2 (level 1 considered) (GG, WA, MA) | ✓ | |
| First aid certificate | | ✓ |
| Sports Coach UK Safeguarding Children (or similar) | | ✓ |
| British Gymnastics level 2 pre-school | | ✓ |
| Skills and Abilities | | |
| Experience of developing and planning gymnastics activity | ✓ | |
| Experience of working in a similar environment | ✓ | |
| Proven track record of leading gymnastics sessions | ✓ | |
| Ability to maintain high standards of gymnastics delivery at all times | ✓ | |
| Ability to adapt sessions and activities to suit the different ages, abilities and needs of participants | ✓ | |
| Ability to deal with a range of customers, their questions and needs | ✓ | |
| Ability to handle difficult situations in a calm and professional manner | ✓ | |
| Proven ability to work as part of team | ✓ | |
| Have knowledge and awareness of safeguarding children procedures | ✓ | |
| Be organised and efficient | ✓ | |
| Have excellent communication skills (oral and written) | ✓ | |
| Have the ability to work in an adaptable way | ✓ | |
| Personal qualities | | |
| Be passionate about gymnastics and development of gymnasts | ✓ | |
| Be approachable and friendly and create good relationships with a wide range of individuals | ✓ | |
| Have the ability to lead and inspire others | ✓ | |
| Ability to use initiative and work without direct supervision | ✓ | |
| Able to work in flexible patterns and times (mornings, afternoons, weekends) | ✓ | |
| Other | | |
| Be willing to undertake further training and development where appropriate | ✓ | |
| Be willing to attend/lead meetings where appropriate | ✓ | |
| Willingness to participate in performance reviews and development procedures | ✓ | |
| Ability to adhere to LGA policies and procedures | ✓ | |